

**REGULAR TERM  
REGULAR SESSION  
JUNE 10, 2025**

On this the 10<sup>th</sup> day of June, 2025, A.D., at 9:00 a.m. the Commissioners' Court of Jackson County, Texas convened in a Regular Term, Regular Session, thereof, in the Jackson County Commissioners' Courtroom of the Jackson County Courthouse, Jackson County, Texas., with the following members of the Court present, to-wit:

Jill Sklar	County Judge
Douglas Frenzel	Comm. Pct. #1
Wayne Bubela	Comm. Pct. #2
Glenn Martin	Comm. Pct. #3
Dennis Karl	Comm. Pct. #4
Erin Rodriguez	Deputy Clerk

At which time the following proceedings were had:

**Invocation and Pledge**

Comm. Frenzel opened the meeting with prayer and Judge Sklar led the reciting of the Pledge of Allegiance of the United States of America.

**Citizens Comments-Opportunity for the public to address Commissioners' Court on non-agenda items. The Court may not comment nor deliberate on non-agenda items. (Presentations should be limited to (5) minutes)**

There were none

**Approval of Minutes and/or additions and corrections, if any.**

The minutes from May 27, 2025 were submitted.

A motion was made by Comm. Bubela, seconded by Comm. Karl, to approve the minutes. Motion carried.

**Consider budget amendments, line-item transfers and revenue certification for the FY2025 Budget, and take any necessary action.**

A motion was made by Comm. Frenzel, and seconded by Comm. Bubela, to approve the budget amendments, line-item transfers and revenue certification for the FY2025 Budget. Motion carried.

Clerk's Note: A copy of the amendments on file among exhibits of Commissioners' Court.

**Consider request pursuant of Texas Tax Code Section §11.36 to allow the county to exempt certain child care facility of local property taxes, and take any necessary action.**

Angie Tapia, Owner and Director of Amazing Grace Learning Center and Infant Care and Henry Guajardo, Executive Director of the Golden Crescent Workforce Development Board was present in Court to request exemption from property taxes for the child care facility.

A motion was made by Comm. Frenzel, and seconded by Comm. Bubela to approve the request, pursuant of Texas Tax Code Section §11.36, to allow the county to exempt any qualifying child care facility of local property taxes in the amount of 50%, to be reconsidered in future years and to be effective for the 2025 tax year. Motion carried.

**Ratify purchasing a used Tandem Axle Truck/Tractor for Precinct 4, and take any necessary action.**

Agenda item passed.

**Receive Annual Financial Report for the fiscal year ending September 30, 2024.**

Mr. John Manning with Pattillo, Brown & Hill, L.L.P. gave presentation via zoom to discuss the Annual Financial Report for the fiscal year ending September 30, 2025.

A motion was made by Comm. Bubela and seconded by Comm. Frenzel, to receive Annual Financial Report for the fiscal year ending September 30, 2024. Motion carried.

Clerk's Note: A copy of the report on file among exhibits of Commissioners' Court.

**APPROVED**

June 10, 2025

**Discuss and consider three (3) year agreement with Thomson Reuter for West Proflex for four attorneys at an initial monthly rate of \$645.35 with a 5% annual price increase, and take any necessary action.**

A motion was made by Comm. Bubela, and seconded by Comm. Martin, to approve the three (3) year agreement with Thomson Reuter for West Proflex for the District Attorney and County Judges Office, at an initial monthly rate of \$645.35 with a 5% annual price increase. Motion carried.

Clerk's Note: A copy of the agreement on file among exhibits of Commissioners' Court.

**Discuss and consider exempting the procurement of an electrician under Local Government Code Sec 262.024 (4), and take any necessary action.**

A motion was made by Judge Sklar, and seconded by Comm. Frenzel, to table agenda item. Motion carried.

**Consider quotes received for the installation of electrical necessary for the operation of the hurricane shutters, and take any necessary action.**

A motion was made by Judge Sklar, and seconded by Comm. Frenzel, to table agenda item. Motion carried.

**Consider pre-contract expenses for engineering, grant administration, environmental review and land accusation for communications tower project, and take any necessary action.**

A motion was made by Comm. Bubela, and seconded by Comm. Frenzel to move forward with pre-contract expenses for engineering, grant administration, environmental review and land accusation for communications tower project and not to exceed \$100,000.00. Motion carried.

Clerk's Note: A copy of the pre-agreement costs on file among exhibits of Commissioners' Court.

**Receive Financial and Single Audit for fiscal year ending September 30, 2024, and take any necessary action.**

Agenda item passed.

**Consider Payment of County and Precinct bills and court orders.**

It was noted that there were no court orders.

A motion was made by Comm. Martin, and seconded by Comm. Karl, to pay the County and Precinct bills. Motion carried.

**Consider payroll changes, if any, and take any necessary action.**

There were none.

**Receive various county reports, news and information.**

Reminder for Cyber Security due in August.

Sheriff Rick Boone updated the Court regarding recent jury trial for the Martin Lugo capital attempted murder case, gave update on smoke shop vape stings and discussion on considering academy tuition reimbursements. He also notified that Sid's Wrecker Service is off the rotation for wrecker services.

Monica Foster notified that the Tax Office will be closed on June 10<sup>th</sup> at 2:30pm for training.

Lane Larson, Emergency Management Coordinator, updated the Court regarding the emergency notification system and emergency bags placed in Courthouse lobby.

Comm. Bubela notified Court that CR 274 will be closed for the remainder of the year.

**ADJOURNMENT**

A motion was made by Comm. Frenzel, seconded by Comm. Bubela to adjourn at 10:09 a.m.

Meeting **ADJOURNED**

**APPROVED** this the 24<sup>th</sup> day of June 2025.

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Jill Sklar  
County Judge

ATTEST:

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Katherine M. Respondek, County Clerk  
And Ex-Officio Clerk of the Commissioners'  
Court of Jackson County, Texas

June 10, 2025

**APPROVED**